



Old Bexley Church of England Primary School

PROSPECTUS

Love God ~ Love Each Other ~ Love Learning



Amadeus
Primary Academies Trust



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OLD BEXLEY CE PRIMARY SCHOOL

Love God ♦ Love Each Other ♦ Love Learning

Dear Parents and Carers

Welcome to Old Bexley CE Primary School

Our Prospectus aims to give you a flavour of our school and answer any questions you may have about the school organisation.

We are a popular, happy, Anglican Christian Primary School that works very closely with schools in our multi Academy Trust to provide limitless learning for all. We have a long standing tradition of high standards of behaviour, expectations and achievement. We are forward thinking and offer a progressive, inclusive education for all.

Our dedicated team of high quality staff provide a stimulating curriculum ensuring excellence across all subjects. We pride ourselves on our sporting and musical enrichment opportunities.

Our school vision is as follows:

“We love God, love each other and love learning, celebrating all our children as unique and made in the image of God. We strive for the mountain top ensuring everyone can flourish in their learning and live life in all its fullness. We also seek to produce the Fruit of the Spirit – love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control.”

(Galatians 5:22-23)

Working in partnership with parents and carers enables us to offer a place where everyone can flourish.

We look forward to working with you.



Mrs Jill Ivil, Principal

Address: Hurst Road, Bexley, Kent, DA5 3JR
Telephone No: 01322 527981
Fax No: 01322 553321

Email: admin@oldbexley.bexley.sch.uk
Website: www.oldbexley.apat.org.uk

Head Teacher: Mrs J Ivil, BEd (Hons), NPQH
Chair of Governors: The Reverend Julie Bowen

Type: Primary

Age Range: 3 – 11 Years

Intake for school year 90 pupils (plus 52 part-time Nursery pupils)

Estimated number on roll: 730



From the School Council

Old Bexley is our school and we enjoy learning here!

We treasure our school and our time here. Everyone is kind and thoughtful - children and staff. We are very grateful to be part of such a friendly community.

We were voted into the position of School Council members by a democratic process of voting where all children had a vote. Our Head Boys and Head Girls from KS1 and KS2 help our Head Teacher to run the School Council meetings. It is important that our news is heard and that the children have a part in making school an even better place.

Our School Council is very important to us because we try to make our school better for all. We try to involve everyone in our activities too.



We also speak with lots of adults involved with the school. For example, we met with the school Governors and told them about our learning and also showed them our books. We have visitors in to meet with us, for example Louie French our local MP has visited the school. We were able to share what we have been doing as a School Council and ask for advice and support.

We take our role very seriously. We believe that we can help to improve our school and really feel like we make a difference.

Church School

The school encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experiences we offer to all our pupils. We are conscious of our historical attachments to both parish churches of St John's and St Mary's, and promote good relationships with the clergy.



We serve our pupils of other faiths and are, therefore, a fellowship of religious faiths. However, we follow the Church of England practice of worship. Prayers and responses such as the Lord's Prayer and the Old Bexley prayer will be known and used by pupils habitually; the assembly table cloth colour will follow the liturgical colours of the church calendar; candles will be lit at the beginning and blown out at the end of the worship element of assemblies; Christian symbols will be visible in the halls.



The Church status of the school will be emphasised by:

- Building explicit Christian Values of caring, faith, hope and trust into the life of the school while recognising the value of other religions and philosophies and promoting enquiring approaches to faith;

- Seeking excellence by encouraging pupils to see that academic attainment is part of a wider development including awe, mystery and wonder, and by inducting pupils into cultural and religious ways of making sense of life by moral and ethnic means;
- Being a community, by being part of the local community and beyond;
- Making a deliberate attempt to link the concerns of Christ's gospel with the life of the school and to do this in educational terms;
- Facilitating a thorough induction into cultural tradition and skills and yet allowing pupils to practice initiative, change and new direction as they shape their future;
- Providing opportunities for spiritual reflection.



School Admissions

Parents who are considering applying to the school for admission of their son/daughter are welcome to contact the school to arrange an appointment to visit. Once parents have been notified that a place has been allocated for their son/daughter then they will be informed of the arrangements for entry to the school. There will be an opportunity for both pupils and parents to spend time in school as part of the familiarisation process.



Parents with children who are moving into the school, other than Reception, are also welcome to contact the school for an appointment to visit.

Admission to Primary Schools

If you live in the Borough of Bexley, you can find out more about the admissions process via the Borough of Bexley's website: www.bexley.gov.uk/admissions

Apply online at www.eadmissions.org.uk

Make sure you receive a confirmation email after you submit your application, and make a note of your user name and password.

If you do not live in Bexley, you should apply through your home Local Authority.

The Admission to Primary Schools booklet can be seen on the Borough of Bexley's website. You can also get paper copies from primary schools and council offices. The booklet lists all the schools in Bexley and explains how applications are decided.

Late applications will not be dealt with until all on time applications have been processed and it may not be possible to offer a place at one of your preferred schools.

If you apply online, you will receive an email with the outcome of your application. Letters will be posted to all applicants.

Appeals

Every effort is made to make a place available for your child in our school. However, schools have a limit on the number of children they can take. This figure is set by the Local Authority and agreed by the School Governors and Head Teacher.

If the number of children requesting a place is below the set figure, all will be admitted. There may, however, come a point when there are too many children for that year group for them all to be given a place. If this should happen, priority will be given to children according to a list of carefully agreed criteria, which are published in the Admissions Policy.

If a place is not available on application, you have the right to put your case to an Admissions Appeal Panel. An independent panel will hear your case. It has the power to override the decisions of the Local Authority in some circumstances.

The relevant information will be given in the letter you receive from the Admission Authority for the school, along with any given deadlines.

School Information

School Office Hours: 8.00am – 4pm



School Sessions

Nursery am: 8.30am – 11.30am

Nursery pm: 12.30pm – 3.30pm

The Nursery session times allow for a flexible 20 minute drop off time at the start and 10 minute collection time at the end of each session.

Reception: 8.50am – 11.30am 12.30pm – 3.15pm

Key Stage 1: 8.50am – 12 noon 1.00pm – 3.25pm

Key Stage 2:

Years 3 & 4 8.50am – 11.45am 12.45pm – 3.30pm

Years 5 & 6 8.50am – 12.15pm 1.15pm – 3.30pm

All pupils in KS1 and KS2 have a morning and afternoon break. During a normal school day the time spent on teaching, including Religious Education, but excluding the statutory daily act of collective worship, registration and breaks is 4 hours 45 minutes for Key Stage 2 pupils and 4 hours 15 minutes for Key Stage 1 pupils.

There is a 20 minute flexible drop off time in the mornings between 8.30am and 8.50am. All pupils go straight to their classrooms. Members of staff provide supervision from 8.30 am.

Registration

All pupils are registered in the morning and afternoon. Please make sure your child arrives at school on time. This is very important because good habits need to be established early and we would like all children to start the day well.



Holiday Requests

No authorisation will be given for holidays during term time. The Head Teacher does, however, have discretionary powers to grant leave of absence in exceptional circumstances.

Leave of absence requested for educational reasons will be granted e.g. music exams.

Parents should be aware that research shows attendance below 95% significantly affects learning.

Absences

Parents are asked to notify the school by telephone when their child is away from school. This is to ensure that all children who have set out for school have arrived. A note explaining the absence should be sent to school on the child's return.

If a request is made for a child to be absent from school during the course of the day then a note should be sent to school. Children must be collected from the School Office. They are not allowed to leave by themselves or wait outside of the school.

Attendance is monitored by the school and regular checks are made. Pupils whose attendance is low will receive communication from the school and may be visited by the Education Welfare Officer. Parents have a legal responsibility to ensure their children attend school regularly and may be prosecuted if they do not comply.

Medical Information

Returning to School After Illness

Children returning to school after illness should clearly be fit to do so and be free of infection. Please err on the side of caution when making a decision about your child returning to school. Children should be fit to participate in all school activities including outdoor games and playtime. Asthma, injury, respiratory complaints or circulation difficulties are of course exceptions. If in doubt, the school is happy to advise.

Medicines

The administration of medicine is a parental responsibility rather than that of the school. The school is not required to administer medicine to pupils.

Children with medical conditions that require specific medication, such as diabetes, anaphylactic shock etc. will have a Medical Care Plan drawn up which will be agreed and signed by both the school and parents for the administration of any necessary medication.

A copy of our policy on Supporting Pupils at School with Medical Conditions is available to view or download on our website.

First Aid

The school ensures that we have staff who are trained in administering First Aid. Basic First Aid training is given at school when necessary. If an accident needs further medical attention we will make every effort to contact you first. Please ensure that your contact details are up to date.

We have a significant number of first aiders trained in first aid at work, paediatric first aid and basic first aid. These qualifications are regularly updated.

Head Lice

Head lice can be a real problem in schools. Cases of head lice should be reported to the class teacher. Please note that the school is not responsible for treatment. The Health Authority clearly places responsibility with parents. However, we do endeavour to keep parents and carers informed of any outbreaks.

Sun Protection

During warm summer months all children should have a named sun hat in school which they will be encouraged to wear when playing outside. Wide brimmed hats or those which cover the neck are ideal.

School staff are not permitted to apply sun cream to children. We would ask that you apply a long lasting sunscreen before school in sunny weather.



School Meals

Children may bring a packed lunch or have a hot meal at school. Those pupils who bring a packed lunch to school must abide by the following conditions:-

- the entire meal must be in a single, labelled and sealable container;
- the name and class of the child is to be firmly attached to the container;
- drinks must be in a non-breakable container - no glass is allowed for safety reasons;
- it is understood that a child may change their eating requirements at the end of each half-term only;
- please note we are a nut free school.



The school has a packed lunch policy to offer guidance to parents and carers. If your child forgets his or her packed lunch we will try and contact you. If we are unable to do so, we will provide a school lunch and ask you to reimburse us later.

School dinners for KS1 are free of charge. Parents with children in KS2 should pay for school dinner in advance, either weekly or half-termly. They can be paid online via the MyChildAtSchool parent app.

Midday Supervision

The midday break is from 11.30am to 12.30pm in Reception, 12.00 to 1.00pm for Years 1 and 2, 11.45am to 12.45pm for Years 3 and 4, and 12.15 to 1.15pm for Years 5 and 6. Midday supervision is provided and play specialists and sports coaches lead some extra-curricular activities during the break.

Snack Time

Foundation Stage and Key Stage 1 children are provided with fruit every day.

All pupils are entitled to bring fruit for break times.

Milk

School milk is provided by Cool Milk, the UK's leading school supplier. You can register your child online at www.coolmilk.com. Every child under the age of five is entitled to free school milk. If your child is over five they are entitled to subsidised milk. For telephone enquiries please call 0844 854 2913.



General Information

Road Safety



We actively encourage children to walk or cycle to school. For safety reasons we ask that:

- Cyclists and those children bringing scooters into school should not ride through school property.
- Children and parents should not walk through the car park, but keep to the pavements.
- Pedestrians should cross with Jane, the School Crossing Patrol Lady.
- Motorists should respect the road markings and residents living by the school. Please do not block driveways.

Bicycles and scooters may be stored in the cycle shelters but please note this is at your own risk and you should take appropriate steps to ensure that your items are adequately secured.

Dogs

Please do not bring dogs on to the school premises; do not tie them to school fences or allow them to obstruct the pavement where children walk.

Please be aware that no matter how gentle your animal is, children can be easily scared.

Please do not allow your dog to foul pavements on the route to school. Bag it and bin it!

Money

Although most things are now paid via the school's online payment system, MyChildAtSchool, there are still a few occasions when cash can be sent in eg charity days. Please ensure that all monies sent to school are in a sealed envelope marked with your child's name, class, the amount and the purpose of the money.

Water

Children are encouraged to bring in a named water bottle. Water fountains are also available for the children to use.

Lost Property

Naming items of clothing reduces the risk of losing things. Please ensure you name all items of children's clothing.

We do keep lost property for a reasonable amount of time. If your child has lost an item then please check in their classroom first, then check the lost property boxes in both Key Stage 1 and 2.

Displays of lost property are made from time to time across the year.



Emergency Contact Details

Please ensure that contact details are correct, and that the school is told of any health matters, especially allergies, relating to your child. Please also help us to ensure that all information is kept up-to-date.

Smoking

The school is a designated "No Smoking Zone". Please do not smoke within the school or school grounds. This includes the car park, milling area and the pavements outside the school.

Complaints

If a parent or guardian is unhappy or has any concerns we encourage that person to talk to the class teacher or other relevant staff member immediately.

The Amadeus Primary Academies Trust (APAT) deals with all complaints in compliance with guidance and regulations set out by the Department for Education, the Education Funding Agency and the Education (Independent School Standards England) Regulations of 2014.

The Trust aims to be fair, open and honest when dealing with any complaint. They endeavour to deal with them as swiftly as possible. The aim is to resolve any complaint through dialogue and mutual understanding and, in all cases, put the interests of the child first.

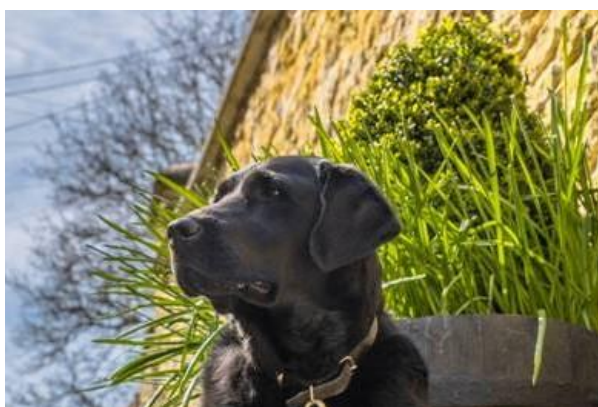
A copy of the Complaints Policy is available to view or download on the school website or a copy can be requested from the school office.

Pastoral Care and Wellbeing

Wellbeing for all is a top priority at the school and we achieved the WAS wellbeing award in January 2022. The whole staff are the Pastoral Team but the first point of contact will be with the class teacher. If there are more serious concerns, then contact will be with the Head of Year and then the Senior Leadership Team.



Children can be supported in a variety of ways that suit their needs and circumstances. This includes weekly circle time with the class teacher, support from the Pastoral support team, working with Bfree and their sports empowerment programme, reading with Suzi our therapy dog or more intensive support from Rachel Henderson our Play Therapist.



Senior female members of staff will deal with any problems that particularly affect girls.

School Organisation

Children spend seven years in their Primary School and each age group is classified as follows:

AGE	YEAR
4-5 Years old	Reception
5-6 Years old	Year 1
6-7 Years old	Year 2
7-8 Years old	Year 3
8-9 Years old	Year 4
9-10 Years old	Year 5
10-11 Years old	Year 6

Children who attend our Nursery and those in Reception make up the Foundation Stage and follow the Early Years Foundation Stage Curriculum. This underpins all future learning by supporting, fostering and promoting children's development.

All children between the ages of 5 and 11 study the National Curriculum. Years 1 and 2 follow the Key Stage 1 Programme of Study. Years 3, 4, 5 and 6 follow the Key Stage 2 Programmes of Study.



Celebrations of Learning

These happen in the first half term of the school year and also the last. It is an opportunity for you to come into school to see your child's classroom and for your child to celebrate their learning with you. You can look through your child's books and see any work that they may have on display in their classroom.

Open Evenings

There are two Open Evenings each year; in the autumn term and spring term, when parents can come to school to consult with teachers about their child's progress. A written report is

sent to parents at the end of the summer term and an appointment may also be made to discuss this. The school will contact parents at other times if there are matters they wish to discuss and parents may make an appointment at any other time if they wish.

Behaviour

Our Positive Behaviour Management Policy has been written to ensure that all children make the correct choices with regards to their behaviour. Each class has the same behaviour chart which clearly shows every child's name and where their behaviour has put them on the chart. More emphasis is put on the rewards rather than the sanctions.



If a child makes the wrong choice then there are sanctions in place to support them to turn their behaviour around and make the right choice. Each day is a fresh start.

Parents are informed about any behaviour incidents and what sanctions if any are going to be given and why. Parental support is vital to ensuring the behaviour policy is successful.

Friday 'Celebration assemblies' are the highlight of the week. Parents are invited in to be a part of the celebration. Two children from each class are chosen for their behaviour and work from that week. It is a joyous and happy occasion.

The ethos of a Church of England school and the specific aims and objectives of Old Bexley are interwoven throughout school life along with the school vision.

Our behaviour policy is written and updated with staff and children annually to ensure outstanding behaviour is maintained.

A copy of the published Behaviour Policy is available on request or on the school website.

Serious Behaviour Incidents

Any incidents that are racist, homophobic, physically or verbally abusive, involve bullying or peer on peer abuse are dealt with very seriously with the correct records being kept. Parents will be informed about the incident and what actions have been taken to support the victim. Children have time to reflect and support is given where appropriate.



Pupil Support and Pastoral Care

Inclusion – Pupils with Special Educational Needs and Disabilities

The terms 'Special Educational Needs' has a statutory meaning as defined in the 1988 Education Act. The 1993 Act places a particular responsibility on schools to fulfil their duties. The needs of all pupils within the school who have special needs will be addressed. Such pupils will have the greatest possible access to a broad and balanced education, including the National Curriculum.

The class teacher is responsible for providing most of the special needs teaching but when it is deemed more beneficial, children may be withdrawn for help on an individual or group basis. When necessary, expert help from external sources may be called upon.

A copy of the policy on 'Special Educational Needs' is available on request or on the school website.

Autism Spectrum Resource Provision

The school has a specialist resource provision to support the inclusion of up to 10 children on the Autism Spectrum. This comprises an additional teaching and resources room with outdoor area, as well as learning support assistants and equipment. Children are admitted through the Local Education Authority's Special Educational Needs Team in agreement with the school. It is aimed at educating children who can access a mainstream school curriculum with the additional levels of support provided.

A copy of the schools 'Local Offer' and SEN policy is available to view on the school website.

Safeguarding and Child Protection Procedures

Under the Education Act 2002 (Section 175), schools must make arrangements to safeguard and promote the welfare of children.

Parents and carers should know that the law requires all school staff to pass on information which gives rise to a concern about a child's welfare, including risk from neglect, physical, emotional or sexual abuse. The staff seek, in general, to discuss any concerns with the parent or carer, and where possible inform them of the referral to Social Care.

This will only be done where such discussion will not place the child at increased risk of harm.

In accordance with Local Information Sharing protocols, we will ensure that information is shared effectively and sensitively. Information will only be shared with other services where it is deemed necessary and proportionate to ensure that children and young people are safe and receive the right service.

The school will seek advice from Social Care when they have reasonable cause to suspect a child may be suffering or likely to suffer significant harm.

Occasionally, concerns are passed on which are later shown to be unfounded. Parents and carers will appreciate that the designated person for child protection was carrying out their responsibilities in accordance with the law and acting in the best interests of all children.

The school is also part of Operation Encompass. The Metropolitan Police, Children's Services and schools work together to provide emotional and practical help when children have experienced a domestic incident. The DSL will be notified of a domestic incident before the child arrives at school the following day and can therefore arrange appropriate support

The designated teachers for child protection are Mrs Jill Ivil, Head Teacher, Mrs Gemma England, Deputy Head and Mrs Jo Netherton, Deputy Head.



If your child has a problem at school

From time to time in the children's lives, events may take place that are upsetting for them. If you are able to share information about your child's personal life with us, it can be extremely useful in helping us to offer understanding and support. This will always be dealt with in the strictest confidence.

If you think your child is experiencing any kind of difficulty at school, or if you have any concerns about aspects of school life, then you should talk to your class teacher first. If this cannot be resolved by the class teacher then it would escalate to the Head of Year. More serious issues will be dealt with by the Senior Leadership Team.

Parents in Partnership

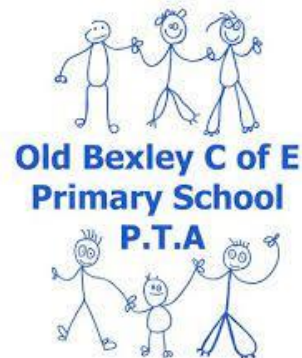
At Old Bexley we welcome parents and carers into our school believing that we are partners in the education of your children.

The school attaches great importance to maintaining positive and regular contact between itself and parents. Children cannot be educated effectively or develop socially and emotionally unless home and school are working together towards common goals. Class teachers are prepared to see parents at most times but it would be appreciated if parents would write or telephone for an appointment.

It should be stressed that it is important to bring to the notice of the school any matters, however small they may seem, as matters which may appear trifling to adults may be of great importance to children.

There are many opportunities for parents to become involved in the life of the school and to gain a better understanding of its work. Parents' time and expertise can be used in many ways in school and is greatly valued. In accordance with our safeguarding procedures, all adults are DBS checked before helping in the school. If you are ever able to help, especially on a regular basis, please contact the school office.

Old Bexley C of E School PTA



The Parent Teacher Association is made up of parents, carers, staff and governors of the school. Members of the community who do not have children at the school may be accepted as non-voting members of the Association.

As a charity, Old Bexley PTA provides invaluable support to the school through organising fundraising events. The money raised provides extra facilities and equipment for pupils. The PTA hold regular meetings and if you are interested in attending or becoming a committee member please contact the Chairperson. Details can be found on our school website.

Starting School for the First Time

Starting school is a very important time for you, your child and the school. We all need to work together to make the transition smooth and rewarding.

In the term prior to their entry, pupils will be invited into school for visits. This will help them become familiar with the surroundings and routines of school.



Induction Meetings

Parents are invited to an Induction Meeting in the term before starting in Reception and Nursery. This is an introduction to the school, an opportunity to meet the staff, to give important information about starting and to raise any questions or concerns new parents or carers may have. Additionally, we arrange a visit for children in the same term and a pre-start meeting with the teacher just before your child starts.

Pupils will be admitted to Old Bexley CE Primary School in the September of the academic year in which they are five. Initially, all pupils will participate in a transition programme; attending school for half days.

After this period, they will commence school full-time but parents and carers must not feel that their child should stay at school any longer than they can manage.

If you have any concerns, please speak to a member of staff about your child's individual needs. A happy start is important for a successful school career.

The Early Years Curriculum is grounded in active learning through practical activities, purposeful play and talk. Pupils develop an understanding of the world and the basic concepts they will need for their later learning.

Parents and carers can play a major role in fostering good attitudes to learning, developing language skills and promoting good behaviour.

The Foundation Stage curriculum develops children's personal, social and emotional well-being.

The 7 Early Learning Goals are:

- communication and language;
- physical development;
- personal, social and emotional development;
- literacy;
- mathematics;
- understanding the world;
- expressive arts and design.

Transition

Every year group is invited in to a transition meeting with the Head of Year at the end of the summer term. This is to give parents the relevant information for their child's new year group and to ask any questions they may have.

When children are moving up to a new year group, transition activities are completed to make sure they are prepared for September.

Joining the school later on



Sometimes children join the school when the term has started, or later on in their school life. We make every effort to make sure that they are welcomed, looked after and monitored so that they quickly make friends and can find their way around the school. Teachers give pupils time to settle in before making an assessment of their academic ability. This assessment, together with records from the previous school, will enable your child to have the

best start in our school. Parents and carers are asked to contact the school if their child has a problem settling.

Communication with Parents and Carers

The school communicates with parents and carers in various ways eg newsletters, ParentMail, workshops, consultation evenings and the information placed on our website.

Parents and carers are invited to a range of events: year group productions, parent evenings, sports day, maths and literacy workshops and the PTA events.



Curriculum Statement

At Old Bexley CE Primary School we aim to combine high standards with a broad and rich Curriculum.

The Curriculum of the school is broad and balanced. Great emphasis is placed on planning the Curriculum so that there is continuity and progression, challenge and pace.

Core Subjects: English, Mathematics, Science, Religious Education and Computing.

Other Foundation Subjects: Art and Design, Citizenship, Design and Technology, Languages, Geography, History, Music and Physical Education.

Nursery and Reception follow the Early Years Foundation Stage Curriculum.

We also include Citizenship Education in our Curriculum.

More details are available on our school website.



PSHE and Citizenship

PSHE and Citizenship helps to give pupils the knowledge, skills and understanding they need to lead confident, healthy, independent lives and to become informed, active and responsible citizens.

Pupils are encouraged to take part in a wide range of discussions and activities across and beyond the Curriculum during Circle Time.

We aim for our children to be contributing fully to the life of their school and communities. In doing so, they recognise their own worth, work well with others and become increasingly responsible for their own learning. They reflect on their experiences and understand how they are developing personally and socially, tackling many of the spiritual, moral, social and cultural issues.

They find out about the main political and social institutions that affect their lives and about their responsibilities, rights and duties as individuals and members of communities. They learn understanding and respect, diversity and difference so that they can go on to form the effective, fulfilling relationships that are essential in life and learning.

Our School Council helps pupils to understand about local democracy.

Healthy Relationships

Appropriate and responsible Sex Education is an important element in educating pupils to live their lives to the full in the present, and in preparing for adult life. It calls for sensitive and careful treatment. Parents are key factors in helping their children to cope with the physical and emotional aspects of growing up.

The teaching offered by schools should be complementary and supportive to the role of parents. Our aim is to help pupils to cope with the emotional and physical challenges of growing up. What is taught should be presented in such a manner as to encourage pupils to have due regard to moral considerations that value family life within the context of Christian teachings.

Sex Education is part of the Health Education Curriculum, which begins when pupils enter school and will include aspects of hygiene and personal safety. A response will be given to any questions that arise from it. However, at primary level particular care and sensitivity is needed in matching teaching and learning to the maturity of the pupils involved, which may not always be adequately indicated by chronological age.

Parents have the right to withdraw their child from any sex education to which they object. If this is the case then the Head Teacher should be notified in writing.

In discharging the responsibilities for the Curriculum, including securing its delivery, the Head Teacher will be bound by the Governing Body's stated policy, except where that policy is incompatible with any part of the syllabus for a course within the curriculum leading to a public examination. A copy of the detailed policy on Sex Education may be seen at school on request.

Health Education

Many aspects of looking after ourselves are covered in the school's Curriculum as well as programmes of study in the Science National Curriculum Framework.

Homework

Homework is work which is set to be done outside of the timetabled Curriculum. It represents an extension of the learning activities provided and in accordance with the objectives of the school Curriculum. In partnership with parents, pupils' skills can be consolidated and standards can be raised.

It is recognised, however, that pupils participate in pursuits beyond the school Curriculum. In both Key Stages, especially as the pupils become older, they will become involved in many activities such as swimming, football, gymnastics, dance, Cubs and Brownies. We value these activities and believe it necessary for pupils to realise that physical, mental and social skills, other than the academic, are important.

Homework is set in accordance with the School Policy. A copy of the policy is available on the website.



School Trips

An essential part of our pupils' learning at school is the day visits, residential trips and visitors to school. Old Bexley CE Primary School is committed to offering this rich and varied source of learning.

Risk assessments for day visits and residential trips are carried out before the visit takes place.

Charging for School Activities

It is a fundamental principle that education provided wholly or mainly within school hours will be provided free of charge. Outside school hours no charge will be made for any activity if it is to fulfil specific requirements of the National Curriculum.

For school journeys provided outside school hours, the actual cost of provision will be charged. If a school journey requires one or more overnight stays then that element of the cost will also be charged within the DCSF charging guidelines and the school policy.

The cost of providing a school visit which takes place mainly or wholly within school hours will be covered by asking parents for a voluntary contribution to cover the actual cost. The Governors wish to make it clear that no pupil will be excluded from such activities on the grounds of cost. The Head Teacher should be approached so that the circumstances may be dealt with in a confidential manner.

Parents of pupils in Year 3 will be asked for a voluntary contribution towards the cost of swimming.

For breakages and damage caused to school property, equipment and materials by a pupil's misbehaviour, the Governors will seek to recover the cost of replacement.



Extra-Curricular Activities

There are a number of extra-curricular activities that reflect the enthusiasm and interest of your children including: choir, orchestra, football, netball, basketball, cricket, gymnastics, African drumming, art and French.

These activities take place outside of normal school hours and may involve visits to other schools. A full list of available activities can be found on our website.



Parents of pupils who take part in these after or before school activities must ensure that the children have a safe way of getting home if, for example, the activity has had to be cancelled because of teacher absence.

Parental help in providing transport for activities at other schools is welcomed but it is necessary to have valid car insurance and a DBS check.

All extra-curricular activities are considered to be important and, therefore, pupils are expected to make a commitment to the activity once they have decided to join. Pupils will not be allowed to opt in and out of activities without good reason.



Assessment and Record Keeping

Assessment is a continuous process that takes place in all areas of school life.

Through ongoing assessment we hope to build a complete picture of a pupil's development, not only intellectually, but emotionally, socially and physically.

Assessment can take many forms. We assess through discussion and observation as well as using more formal procedures such as testing.



EYFS assessments

All the children will have a baseline assessment during the first 6 weeks in Reception. This is a legal requirement. They are small activities that children will enjoy completing. The school carries out regular assessments on all of the children to ensure they are meeting the 7 Early Learning Goals. Learning journals are kept by the teachers that clearly show each pupil's achievements throughout the year. These are available for parents at the Celebration of Learning events and Parent Evenings.

National Curriculum Tests and Checks (SATS)

Although all children are regularly assessed for planning and tracking of progress, in Year 1 children will take a phonics screening check. This is designed to confirm whether individual children have learnt phonic decoding to an appropriate standard. Those pupils not making the standard will retake the screening check in Year 2. At the end of year 4 pupils take the Multiplication tables check.

At the end of Key Stage 1 (age 7) pupils have Teacher Assessments and testing. At the end of Key Stage 2 (age 11) pupils are required to undertake Statutory Standardised Assessment Tests (SATS).

These tests are summative assessment tests in English and Maths for both Key Stage 1 and Key Stage 2. The results of this test are published nationally in the form of league tables.

The National Curriculum test results are available to view on our school website.

More information can be found at: www.education.gov.uk/schools/performance



Specific Requirements

All documents and information listed in Section X, paragraph 23 of the DCSF Circular No 14/89: The Education (School Curriculum and Related Information) Regulations 1989 are available in the school. Parents wishing to see specific and appropriate documents relating to the Education Reform Act may make arrangements to do so by contacting the school. If it is the wish of the parents to acquire copies of the documents then a charge will be made to cover copying costs.

School Records

Educational and curricular records of each pupil will be available for the parents of that pupil to see. The records will be available for normal school/parent consultations.

School Uniform



Winter Uniform:

Grey skirt or pinafore dress

Grey tailored trousers

Navy V-neck sweatshirt or cardigan with logo *

Royal blue short-sleeved polo shirt with logo*

Grey socks for boys / White socks or grey tights for girls

Black shoes (sensible, simple style. Trainers are not permitted except for PE)

Summer Uniform:

Light Blue & White checked dress (simple style)

Short grey trousers

White T-shirt (with or without logo)*

Navy shorts

Navy zip up hoodie with logo*

Navy jogging bottoms*

Trainers

Book bag for KS1* (no other bags are allowed)

Rucksack for KS2* (no other bags are allowed)

PE Kit and Other:

Parents are asked not to send their child to school wearing jewellery. Only stud earrings are allowed from Year 1 upwards.

*** Items available from the school's uniform shop:**

J K Clothing, 14 Wellington Parade (opposite Blackfen library), Blackfen DA15 9NB

www.jkclothing.net (password: ob927)

Every effort has been made to ensure the particulars in this brochure are correct at time of publication. Where future changes in the arrangements could be foreseen they have been mentioned in the Prospectus but it cannot be assumed that there will be no further changes before the start of, during the school year, or in relation to subsequent school years.

OLD BEXLEY VISION

We Love God, Love Each Other, and Love Learning
Celebrating all our children as unique and made in the image of God.
We strive for the mountain top, ensuring everyone can flourish in their
learning and live life in all its fullness.
We also seek to produce the Fruit of the Spirit - Love, Joy, Peace, Patience,
Kindness, Goodness, Faithfulness, Gentleness and Self-Control.

Galatians 5:22-23

Love God ◇ Love Each Other ◇ Love Learning

